

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT
East Rockaway, New York
Organizational Meeting of the Board of Education
7:30 P.M., July 8, 2008- East Rockaway Jr./Sr. High School

MINUTES

Present: Members of the Board of Education: Mary Boccuzzi, Marie Girace, Vicki Alspector, Neil Schloth, Linda Schmidt, Superintendent, Dr. Roseanne Melucci; District Clerk, Denise Lobascio; staff and members of the community

- 1. The meeting was called to order by Mary Boccuzzi at 8:45 and she led the Pledge of Allegiance

Upon motion by Vicki Alspector, seconded by Linda Schmidt, it was unanimously voted to move "Privilege of the Floor" to item #2 for this meeting only.

2. Privilege of the Floor

One community member commented on the issues related to the inclusion program at Rham Ave. and the issues she has with it. Dr. Melucci replied that she needs to get more information to give her a reply and will research and reply.

- 3. Mary Boccuzzi, Marie Girace, Vicki Alspector, Neil Schloth, and Linda Schmidt were sworn in by the District Clerk.

- 4. Upon motion by Marie Girace, seconded by Neil Schloth and unanimously approved, Mary Boccuzzi was nominated as President of the Board of Education. Upon motion by Vicki Alspector, seconded by Neil Schloth and unanimously approved, Mary Boccuzzi was elected as president of the Board of Education for the 2008-2009 school year.

- 5. Upon motion by Vicki Alspector, seconded by Mary Boccuzzi and unanimously approved, Marie Girace was nominated as Vice - President of the Board of Education. Upon motion by Linda Schmidt, seconded by Mary Boccuzzi and unanimously approved, Marie Girace was elected as vice president of the Board of Education for the 2008-2009 school year.

- 6. Upon motion by Linda Schmidt, seconded by Neil Schloth and unanimously approved, Vicki Alspector was nominated as Secretary to the Board of Education. Upon motion by Neil Schloth, seconded by Linda Schmidt and unanimously approved, Vicki Alspector was elected as secretary of the Board of Education for the 2008 – 2009 school year.

Upon motion by Marie Girace, seconded by Vicki Alspector the following items #7 -8 were unanimously approved.

- 7. Approval of Minutes –June 10, 2008
- 8. Approval of Minutes – June 25, 2008
- 9. Correspondence – Two (2)

10. District Standing Committee Liaisons:

Budget Advisory Committee/Fiscal..... Marie Girace
Drug and Alcohol Committee..... Board of Education
Education Foundation..... Vicki Alspector
Policy..... Board of Education
Super PTA..... Marie Girace

11. Board of Education Liaisons:

Community Relations..... Mary Boccuzzi
Curriculum & Standards..... Linda Schmidt
Food Service..... Mary Boccuzzi
Legislation & Government Relations..... Vicki Alspector

Pupil Personnel Marie Girace

12. Approval of Appointments

Upon motion by Mary Boccuzzi, seconded by Vicki Alspector, the following appointments were unanimously approved:

-
 District Clerk..... Denise Lobascio
 District Treasurer..... Rosemary Ruggiero
 Deputy District Clerk..... Concetta Robinson
 Deputy District Treasurer..... Mary Boccuzzi
 Title IX Officer..... Debra LoVerde

13. The District Clerk, Denise Lobascio was sworn in by Board President, Mary Boccuzzi.

14. The Superintendent of Schools, Roseanne Melucci and treasurer, Rosemary Ruggiero were sworn in by District Clerk, Denise Lobascio.

Upon motion by Marie Girace, seconded by Neil Schloth, the following items 15 – 29 were unanimously approved.

15. Approve appointment of Frazer and Feldman as General Counsel.

16. Designate “Oceanside, Rockville Centre, East Rockaway Tribune” and “The Lynbrook East Rockaway Herald” as newspapers authorized for the publication of school district legal notices.

17. Approval of the Following Appointments

-
 RAS Attendance Officer..... Jody Delegianis
 CAS Attendance Officer..... Alice Calabrese
 ERHS Attendance Officer..... Marilyn Brekke
 St. Raymond’s Attendance Officer..... Patricia Woloszyn
 School Physician..... Dr. Richard Addes
 Extra Classroom Activities Central Treasurer... Marilyn Von Braunsberg
 RAS Student Funds Treasurer..... Tina Fazi
 CAS Student Funds Treasurer Diane Coletta
 ERHS Student Funds Treasurer..... TBD

18. Approve the Following Petty Cash Funds

East Rockaway High School.....	TBD.....	\$100
Centre Avenue School.....	Diane Coletta.....	\$100
Rhame Avenue School.....	Tina Fazi.....	\$100
Pupil Personnel (ERHS).....	Emily Pisani.....	\$100
District Office (Business Office).....	Denise Lobascio.....	\$100
District Office (Board of Education).....	Mary Volino.....	\$100
Curriculum and Technology.....	Linda Jarmel.....	\$100
Food Service.....	Charlene Fried.....	\$100
After School Program.....	Ceil Verity.....	\$100
Custodial Office.....	Kathleen Keating.....	\$100
Summer School.....	Marilyn Brekke.....	\$100

19. Authorize the Following Depositories

Bank of America
 Capital One Bank
 Class-MBIA
 Commerce Bank

20. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.

21. Designate Hawkins, Delafield and Wood as Bond Counsel.
22. Designate Nawrocki Smith LLP as Internal Auditor
23. Designate R.S. Abrams & Co. LLP as External Auditor
24. Designate Deans Archer & Co., CPA as Internal Claims Auditor
25. Designate JAG Architect as Architect
26. Designate Giambalvo, Giammarese & Stalzer as Special Education State Reporting Consultant
27. Designate Insight Environmental Inc. as Environmental Consultants
28. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.
29. Appoint Concetta Robinson, Director of Finance and Operations to serve as Purchasing Agent and Records Officer.

Upon motion by Vicki Alspector, seconded by Linda Schmidt, the following items #30 – 44 were unanimously approved:

30. Authorize the Following People to Sign Checks

Rosemary Ruggiero..... District Treasurer
Roseanne C. Melucci..... Superintendent
Concetta Robinson Director of Finance and Operations
Mary Boccuzzi or successor..... President, Board of Education
East Rockaway UFSD
Marilyn VonBraunsberg..... Extra Classroom Activities Central Treasurer

31. Appointment of Committee Members to District CSE

Chairperson..... Debra LoVerde
Alternate Chairpersons Carol Baerlien, Barbara Gerber,
..... Cindy Singer, Tina Smith
Special Education Teacher..... (teacher of the child)
Physician..... Richard Addes, M.D.
School Psychologist..... Barbara Gerber
School Psychologist..... Carol Baerlein
School Psychologist..... Tina Smith
Parent of Child
Parent Member
General Education Teacher

32. Appointment of Parent Members for District CSE

Linda Lindsley
Ellen McGlone
Maria Riley
Ann Marie Schexnayder

33. Appointment of Committee Members to District CPSE

Chairperson..... Debra LoVerde
Alternate Chairperson Carol Baerlein, Tina Smith
Parent of Child
Parent Member
Geraldine Fedoronko
Helen McNally
Special Education Teacher
Evaluator
Early Intervention Teacher
Representative of Municipality

34. Appointment of Parent Members for District CPSE

Linda Lindsley
Ellen McGlone
Maria Riley
Ann Marie Schexnayder

35. Approve appointment of the following as Surrogate Parent:

Ellen McGlone

36. Approve appointment of the following as the List of Hearing Officers for the District CSE:
(See attached.)

37. Approve the re-adoption of all current policies and regulations.

38. Authorize the Superintendent of Schools to verify payroll for the 2008 – 2009 school year.

39. Authorize the Board President to sign 2008 -2009 contract with BOCES for services.

40. Authorize the Board President, Superintendent and Director of Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.

41. Authorize the Director of Finance and Operations to extend summer transportation contracts at the Consumer Price Index with the following: First Students, Inc. (formerly Laidlaw Transit), Suburban Bus Transportation, Inc., We Transport, Inc.; Veteran's Transportation Company Inc.

42. Authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2008 – 2009 school year.

43. Authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2008 – 2009 school year.

44. Authorize the Superintendent to apply for grants during the 2008 – 2009 school year.

45. CSE Recommendations - None

46. CPSE Recommendations - None

47. Personnel Items

Upon motion by Vicki Alspector, seconded by Marie Girace the following items 1 – 19 were unanimously approved:

1. Upon the recommendation of the superintendent, approve the request of Dawn O'Shea Rooney for a child rearing leave of absence from her English teacher position, effective September 2, 2008 through January 23, 2009.
2. Upon the recommendation of the superintendent, accept, with regret, the resignation of Salvatore DiGiovanni, for the purpose of retirement from his position as maintainer, effective September 5, 2008.
3. Upon the recommendation of the superintendent, approve the request of Michele Tritschler for an extension of her child rearing leave of absence from her .8 FTE speech/language teacher position, effective July 1, 2008 through April 20, 2009.
4. Upon the recommendation of the superintendent, accept the resignation of James Ristano from his position as Director of Facilities, effective July 25, 2008.
5. Upon the recommendation of the superintendent, approve the following summer school teaching appointments effective July 2, 2008 through August 6, 2008, at the hourly salary established by the East Rockaway Teachers Association for the 2008 – 2009 school year:

Jennifer Toppi..... English
Leonard Randazzo..... Mathematics
Scott Gerken..... Science
Brian Soper..... Social Studies
Danielle DiChiara Academic Intervention Services
John Morley Driver's Education
Dominick Vulpis Driver's Education

6. Upon the recommendation of the superintendent, approve the following special education summer school teaching appointments effective July 1, 2008 through August 12, 2008, at the hourly salary established by the East Rockaway Teachers Association for the 2008 – 2009 school year:

Kristen Donovan..... Special Education
Kathleen Crowley..... Special Education
Yelena Crimmins..... ESL

7. Upon the recommendation of the superintendent, approve the following special education summer school teacher aide appointments effective July 1, 2008 through August 12, 2008, at the hourly salary established by the East Rockaway Teacher Aides Association for the 2008 – 2009 school year:

Diane Birnbaum
Ester Morreale
Darleen Woods

8. Upon the recommendation of the superintendent, approve the following elementary teaching appointments for the summer bridge program effective July 28, 2008 through August 8, 2008, at the hourly salary established by the East Rockaway Teachers Association for the 2008 – 2009 school year:

Diane Rafferty
Nancy Laurino

9. Upon the recommendation of the superintendent, approve the appointment of Melinda Best to the position of ESL teacher for the Jump Start program, effective August 11, 2008 through August 15, 2008, at the hourly salary established by the East Rockaway Teachers Association for the 2008 – 2009 school year.

10. Upon the recommendation of the superintendent, approve the appointment of Cara Biondo to the position of school psychologist for the special education summer school program for school psychologist services per IEP mandates, effective July 1, 2008 through August 12, 2008, at the hourly salary established by the East Rockaway Teachers Association for the 2008 – 2009 school year.

11. Upon the recommendation of the superintendent, approve the appointment of Joseph Cracolicci to the position of Spanish teacher for the ALPSS program, effective June 9, 2008 through June 30, 2008.

12. Upon the recommendation of the superintendent, approve the fall 2008 coaching assignments as more fully set forth on the attached schedule.

13. Upon the recommendation of the superintendent, approve the appointment of Olga Calderera to the position of leave replacement special education teacher effective September 2, 2008 through June 30, 2009 at the MA, Step 2 annual salary set forth in the East Rockaway Teachers Association Contract for the 2008 – 2009 school year.

14. Upon the recommendation of the superintendent, approve the appointment of William Gies to the probationary position of maintainer, effective August 5, 2008 at the Step A annual salary set forth in the East Rockaway Custodial Unit Contract for the 2008 – 2009 school year.

15. Upon the recommendation of the superintendent, approve the appointment of Patricia Poppe to the position of substitute library media specialist, effective September 2, 2008 through November 21, 2008 at the per diem salary established by an agreement with the East Rockaway Teachers Association.

16. Upon the recommendation of the superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:

1. Janet Block, substitute teacher aide, Special Education Summer School, effective July 1, 2008 through August

12, 2008

2. Robert Brocket, substitute cleaner, effective June 27, 2008

17. Upon the recommendation of the superintendent, approve the continuation of the “emergency, conditional” personnel appointments for the following individuals pending receipt of notification of their fingerprint clearance from the State of New York, Department of Education:

1. Robert Brocket

48. Other Items

Upon motion by Vicki Alspector, seconded by Linda Schmidt, the following Item #1 was unanimously approved:

1. Approve contracts for the following services based on IEP mandates for the period July 1, 2008 through August 12, 2008 as follows:

Trisha Mallia..... Physical Therapist
 Laura Besedin..... Occupational Therapist
 -

AND authorize the superintendent to execute the contracts.

Upon motion by Neil Schloth, seconded by Linda Schmidt and unanimously approved the following Item #2 was amended to include the language “and Board of Education members.

Upon motion by Vicki Alspector, seconded by Marie Girace the following item #2 was unanimously approved:

2. Approve the use of the IRS mileage reimbursement rate to compensate employees and Board of Education members for use of personal vehicle for district business. (\$0.585)

Upon motion by Marie Girace, seconded by Neil Schloth, the following item #3 was unanimously approved:

3. Approval to participate in cooperative bids for:

- athletic equipment reconditioning (LIMCPG)
- custodial and facility items - Rockville Centre Cooperative
- transportation – Southwest Quadrant Transportation Cooperative
- banking depository – Long Island Municipal Banking Consortium (L.I.M.B.)
- automotive supplies, materials, parts and services – Long Beach UFSD
- services provided by Nassau BOCES

Upon motion by Vicki Alspector, seconded by Linda Schmidt the following items #4 -15 were unanimously approved:

4. Approval of substitute teacher's salaries for 2008-2009 school year as follows:

\$90.00/day..... Regular per diem rate
 \$95.00/day..... After forty (40) days

5. Approve the re-adoption of the District Professional Development Plan.
6. Approve the free and reduced lunch program income eligibility schedule for the 2008 – 2009 school year.
7. Approve the employment agreement with Robert Guzowski as the administrator for ALPSS for the 2008 – 2009 school year and authorize the Superintendent to execute that agreement.
8. Approve the employment agreement with Debra LoVerde as the Director of Pupil Personnel Services for the 2008 – 2009 school year and authorize the Superintendent to execute that agreement.
9. Approve the employment agreement with John Piccarella as the Director of Curriculum and Technology for the 2008 – 2009 school year and authorize the Superintendent to execute that agreement.
10. Approve the employment agreement with Fred Smith as the part-time Assistant Business Manager, effective July 1, 2008 through December 23, 2008 and authorize the Superintendent to execute the agreement.
11. Approve the purchase of the following textbooks:

Wilbraham, Staley, Matta, Waterman; Prentice Hall Chemistry, Pearson Prentice Hall, (Boston, Massachusetts) 2008 (Grade 10)

Brown, LeMay, Bursten, Murphy; AP* Edition Chemistry The Central Science, 11th edition, Pearson Prentice Hall, (Upper Saddle River, New Jersey) 2009 (AP class)

Gantert, Ann Xavier; Geometry, Amsco School Publications, Inc., New York, NY, 2008

12. Approve the following contracts for the 2008 – 2009 school year for the services indicated and authorize the superintendent of schools to execute the individual contracts.

	Vendor	Service
1.	Capital Markets Advisors, LLC	Financial Advisory Services
2.	Centris Group LLC	Software Licensing – IEP Direct
3.	Deans Archer & Co., CPA	Internal Claims Auditor
4.	Frazer & Feldman	General Counsel
5.	Giambalvo, Giammarese & Stalzer	Special Education State Reporting Consultants
6.	Insight Environmental, Inc.	Environmental Consultants
7.	Kevin J. Hannon, Jr. Food & Nutrition Consultants	Food Service Consultants
8.	Kinney Management Services	Medicaid Consultants
9.	Maximus – (2 contracts)	a. Appraisal Services b. Asset MAXX (the system we use to keep our inventory and run reports)
10.	Nawrocki Smith LLP	Internal Auditors
11.	Nunziata, Nancy	Transportation Consultant
12.	NYS OGS food Distribution 7 Warehousing	Distribution and Warehousing Consultants
13.	Omni Financial Group	403b and 457 management services
14.	RS Abrams & Co. LLP	External Auditors
15.	Sprint	Erate
16.	Textbook Central	Non-public school textbooks

13. Appoint RCP Consultants, Inc., as ELA educational consultant for the 2008 – 2009 school year and authorize the superintendent to execute the contract for these services.

14. Approve the contract with Corinthian Therapy Management Services, Inc. for services by licenses and qualified professionals: physical, occupational, and speech therapist, special educators; social workers, psychologist and other licensed and qualified professionals as required by IEP.

15. Approve the contract with Nassau BOCES for computer hardware, equipment and services for the 2008 – 2009 school year and authorize the superintendent to execute that agreement.

Upon motion by Neil Schloth, seconded by Linda Schmidt, the following items #16 – 19 were unanimously approved:

16. Approve the following resolution:

Whereas, the following Plan Administrators are approved by the Board of Education:

PLAN ADMINISTRATOR	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement	403b

Services	
Legend Service Corporation	403b
Mutual Financial Services	403b
Travelers	403b
T. Rowe Price Trust	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, that employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

17. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

18. Accept the Teen Safe Driving Grant in the sum of \$1,000.00 from Allstate Insurance Company for the SADD and/or Driver's Education programs.

19. Approve the following resolution:

BE IT RESOLVED that the 2009 organizational meeting of the Board of Education shall be held on July 7, 2009.

49. Policy Matters for Review:

Policy 1740, Relationship with Nonpublic Schools

50. Superintendent's Report - none

51. Board Member Comments

Neil Schloth – I would like to thank the Rhame Avenue parents for bringing their concerns of the inclusion program to the Board of Education for their consideration.

Marie Girace – Thank you to the Rhame Ave. parents.

Linda Schmidt – Thank you Rhame Ave. parents. Kristen is always very eloquent when she speaks.

Vicki Alspector – Thank you Fred Smith for helping us. I am still very upset with the cupola painting.

Mary Boccuzzi - Thank you Fred and thank you to the Rhame Ave. parents. I wish everyone a happy, healthy summer.

52. Adjournment – Upon motion by Marie Girace, seconded by Vicki Alspector and unanimously approved, the meeting was adjourned by 9:05 pm.

Respectfully submitted,

Denise Lobascio
District Clerk