

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT
East Rockaway, New York
Organizational Meeting of the Board of Education
7:30 P.M., July 7, 2009- East Rockaway Jr./Sr. High School

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MINUTES
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Present: Members of the Board of Education: Marie Girace, Vicki Alspector, Neil Schloth, Linda Schmidt, Michaelene Abbott-Cooper; Superintendent, Dr. Roseanne Melucci; Director of Finance and Operations, Concetta Robinson; District Clerk, Denise Lobascio.

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- 1. The meeting was called to order by Marie Girace at 7:30 pm and the Pledge of Allegiance was led by Michaelene Abbott-Cooper.
- 2. Michaelene Abbott-Cooper was sworn in by the District Clerk.
- 3. Upon motion by Vicki Alspector, seconded by Neil Schloth and unanimously approved, Marie Girace was elected President of the Board of Education for the 2009-2010 school year.
- 4. Upon motion by Neil Schloth, seconded by Michaelene Abbott-Cooper and unanimously approved, Linda Schmidt was Elected Vice President of the Board of Education for the 2009-2010 school year.
- 5. Upon motion by Linda Schmidt, seconded by Neil Schloth and unanimously approved, Vicki Alspector was elected Secretary of the Board of Education for the 2009-2010 school year.

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6. Denise Lobascio was sworn in as District Clerk by Marie Girace, the President of the Board.

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7. Appointment of District Officers:

District Clerk..... Denise Lobascio
 District Treasurer..... Neil Vogel
 Deputy District Clerk..... Concetta Robinson
 Deputy District Treasurer..... Marie Girace-

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8. District Officers, newly elected Board President, Marie Girace and newly elected Board Vice President, Linda Schmidt were sworn in by the District Clerk

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9. Upon motion by Vicki Alspector, seconded by Linda Schmidt the minutes of the June 16, Board of Education meeting were unanimously approved.

10. Correspondence - One

11. District Standing Committee Liaisons:

Budget Advisory Committee/Fiscal..... Neil Schloth
 Drug and Alcohol Committee..... Board of Education
 Education Foundation..... Vicki Alspector and/or
 Michaelene Abbott-Cooper
 Policy..... Board of Education
 Super PTA..... Marie Girace

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12. Board of Education Liaisons:

Curriculum & Standards..... Linda Schmidt

Food Service..... Marie Girace
Legislation & Government Relations..... Vicki Alspector
Pupil Personnel Marie Girace

Upon motion by Neil Schloth, seconded by Linda Schmidt the following items #13 – 19 were unanimously approved:

13. Approve the following appointments:

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Asbestos Designee..... Anthony Quercia
Attendance Officer, Centre Avenue School..... Alice Calabrese
Attendance Officer, ERHS..... Marilyn Brekke
Attendance Officer, Rhame Avenue School..... Jody Delegianis
Attendance Officer, St. Raymond’s School..... Patricia Woloszyn
Extra Classroom Activities Central Treasurer.... Marilyn Von Braunsberg
Insurance Consultant..... NYSIR
Records Access Officer..... Concetta Robinson
Records Management Officer..... Concetta Robinson
School Physician..... Richard Addes, D.O.
Title IX Officer..... Debra LoVerde, Ed.D.
504 Hearing Officers..... See Attachment “A”

14. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2009.

15. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2009.

16. Approve the appointment of Committee Members to District CSE

Chairperson..... Debra LoVerde, Ed.D.
Alternate Chairpersons Barbara Gerber, Tina Smith and Ann Marie Kenny
Special Education Teacher..... (teacher of the child)
Physician..... Richard Addes, D.O.
School Psychologist..... Barbara Gerber
School Psychologist..... Tina Smith
School Psychologist..... Ann Marie Kenny
Parent of Child
Parent Member
General Education Teacher

17. Approve the appointment of Parent Members for District CSE

Eileen Hinshaw
Linda Lindsley
Ellen McGlone
Maria Riley
Ann Marie Schexnayder

18. Approve the appointment of Committee Members to District CPSE

Chairperson..... Debra LoVerde, Ed.D.
Alternate Chairpersons Tina Smith and Ann Marie Kenny
Special Education Provider..... (teacher of child; service provider)
Physician..... Richard Addes, D.O.
General Education Teacher..... (teacher of child)
School Psychologist..... Tina Smith
School Psychologist..... Ann Marie Kenny
Parent of Child
Parent Member

19. Approve the appointment of Parent Members for District CPSE

Eileen Hinshaw
Linda Lindsley
Ellen McGlone
Maria Riley
Ann Marie Schexnayder

Upon motion by Vicki Alspector, seconded by Michaelene Abbott-Cooper, the following items #20 – 43 were unanimously approved:

20. Approve the appointment of Ellen McGlone to serve as the Surrogate Parent.

Upon motion by Vicki Alspector, seconded by Michaelene Abbott-Cooper, the following items #20 – 43 were unanimously approved:

21. Designate the following depositories for District funds:

Bank of America
Capital One Bank
Class-MBIA
TD Bank
HSBC (for investment)

22. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”
“The Lynbrook East Rockaway Herald”

23. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.
24. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.
25. Designate Hawkins, Delafield and Wood as Bond Counsel.
26. Designate Nawrocki Smith LLP as Internal Auditor.
27. Designate R.S. Abrams & Co. LLP as External Auditor.
28. Designate Deans Archer & Co., CPA as Claims Auditor.
29. Designate JAG Architect as Architect.
30. Designate Giambalvo, Giammarese & Stalzer as Special Education State Reporting Consultant.
31. Designate Giambalvo, Giammarese & Stalzer to perform accounting services for special aid and school lunch funds.
32. Designate Insight Environmental Inc. as Environmental Consultants.
33. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.
34. Authorize the Superintendent of Schools to certify payroll for the 2009-2010 school year.
35. Authorize the Director of Finance & Operations to serve as the school district purchasing agent.
36. Authorize the Board President to sign the contract with BOCES for services for the 2009-2010 school year.
37. Authorize the Board President, Superintendent and Director of Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.
38. Authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2009-2010 school year.

- 39. Authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2009-2010 school year.
- 40. Authorize the Superintendent to apply for grants during the 2009-2010 school year.
- 41. Authorize the Director of Finance and Operations to extend summer transportation contracts at the Consumer Price Index with the following: First Students, Inc. and Veteran’s Transportation Company Inc.

42. Authorize the Following Petty Cash Funds:

East Rockaway High School.....	Doreen Johnson.....	\$100
Centre Avenue School.....	Diane Coletta.....	\$100
Rhame Avenue School.....	Antonella Keane.....	\$100
Pupil Personnel (ERHS).....	Emily Pisani.....	\$100
District Office (Business Office).....	Denise Lobascio.....	\$100
District Office (Board of Education).....	Mary Volino.....	\$100
Curriculum and Technology.....	Linda Jarmel.....	\$100
Food Service.....	Charlene Fried.....	\$100
After School Program.....	Ceil Verity.....	\$100
Custodial Office.....	Kathleen Keating.....	\$100
Summer School.....	Marilyn Brekke.....	\$100

43. Authorize the Following Persons to Sign Checks:

Neil Vogel.....	District Treasurer
Roseanne C. Melucci.....	Superintendent
Concetta Robinson	Director of Finance and Operations
Marie Girace or successor.....	President, Board of Education
	East Rockaway UFSD
Marilyn VonBraunsberg.....	Extra Classroom Activities Central Treasurer

44. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

45. Action Agenda

A. Personnel Items

Upon motion by Linda Schmidt, seconded by Vicki Alspector, the following items #1-25 were unanimously approved:

- 1. Upon the recommendation of the superintendent, accept the resignation of Christine Butler, from the position of food service worker, effective June 11, 2009.
- 2. Upon the recommendation of the superintendent, accept the resignation of Maria Bujak from the position of permanent substitute teacher, effective June 30, 2009.
- 3. Upon the recommendation of the superintendent, accept the resignation of Herbert Rivera from the position of substitute cleaner effective July 7, 2009; and approve the appointment of Herbert Rivera to the position of cleaner, effective July 8, 2009, at the Step A annual salary set forth in the East Rockaway Custodial Unit’s contract for the 2009-2010 school year.
- 4. Upon the recommendation of the superintendent, accept the resignation of William Petry from the position of monitor, effective June 26, 2009.
- 5. Upon the recommendation of the superintendent, approve the following summer school teaching appointments effective July 1, 2009 through August 6, 2009, at the hourly salary established by the East Rockaway Teachers Association for the 2009 – 2010 school year:

Michael Soto.....	Social Studies
Marisa Rascionato.....	Supportive Skills Program Instructor
Marissa Mauro.....	Mathematics

6. Upon the recommendation of the superintendent, approve the appointment of Gina Hamsley to the position of summer monitor, effective July 1, 2009 through August 14, 2010 at the Step 8 hourly rate established by the East Rockaway Food Service and Monitors Unit agreement for the 2009-2010 school year.
7. Upon the recommendation of the superintendent, approve the appointment of Francesca DeVivo to the position of summer monitor, effective July 1, 2009 through August 14, 2010 at the Step 8 hourly rate established by the East Rockaway Food Service and Monitors Unit agreement for the 2009-2010 school year.
8. Upon the recommendation of the superintendent, approve the appointment of Cara Biondo to the position of school psychologist for the special education summer school program for school psychologist services per IEP mandates, effective July 6, 2009 through August 14, 2009, at the hourly salary established by the East Rockaway Teachers Association for the 2009 – 2010 school year.
9. Upon the recommendation of the superintendent, approve the appointment of Geraldine King to the position of summer school nurse for the special education summer school program, effective July 6, 2009 through August 14, 2009, at the hourly salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
10. Upon the recommendation of the superintendent, approve the fall coaching assignments more fully set forth on the annexed 2009-2010 Coaching Schedule at the stipend salary set forth in the East Rockaway Teachers Association contract for the 2009 – 2010 school year.
11. Upon the recommendation of the superintendent, approve the appointment of Christel Hiedrich to the position of food service worker, effective September 1, 2009 at the Step 1 hourly salary set forth in the East Rockaway Food Service & Monitor Unit agreement for the 2009-2010 school year.
12. Upon the recommendation of the superintendent, approve the probationary appointment of Kimberly Rosenkrantz to the position of speech/language teacher (tenure area: speech; certification status: initial), effective September 1, 2009 through August 31, 2012, at the MA, Step 2 annual salary set forth in the East Rockaway Teachers Association contract for the 2009-2010 school year.
13. Upon the recommendation of the superintendent, approve the continuation of the appointment of Diane Cullen to the position of leave replacement speech/language teacher (FTE .8), effective September 1, 2009 through January 29, 2010 at the prorated MA, Step 8 annual salary set forth in the East Rockaway Teachers Association Contract for the 2008 – 2009 school year.
14. Upon the recommendation of the superintendent, approve the appointment of Marisa Rascionato to the position of permanent substitute teacher, effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
15. Upon the recommendation of the superintendent, approve the appointment of Olga Caldarera to the position of permanent substitute teacher, effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
16. Upon the recommendation of the superintendent, approve the appointment of Cindy Dower to the position of permanent substitute teacher, effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
17. Upon the recommendation of the superintendent, approve the appointment of Gina Sardegna to the position of permanent substitute teacher, effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
18. Upon the recommendation of the superintendent, approve the appointment of Angela Bond to the position of permanent substitute teacher (.5 FTE), effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.
19. Upon the recommendation of the superintendent, approve the appointment of Dana Zingale to the position of permanent substitute teacher (.5 FTE), effective September 1, 2009 through June 30, 2010 at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2009-2010 school year.

20. Upon the recommendation of the superintendent, approve the continuation of the appointment of Marissa Mauro as teacher assistant, effective September 1, 2009 through June 30, 2010, at the prorated Step 2 annual salary established by the East Rockaway Teachers Association Contract for Teacher Assistants for the 2009 – 2010 school year.
21. Upon the recommendation of the superintendent, approve the appointment of Valerie Buscema to the position of part-time social studies teacher (.8 FTE; 4 classes), effective September 1, 2009 through June 30, 2010 at the prorated BA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2009 – 2010 school year, and further approve the appointment of Valerie Buscema to the position of part-time teacher assistant (.333 FTE; two classes), effective September 1, 2009 through June 30, 2010, at the prorated Step 2 annual salary set forth in the East Rockaway Teachers Association contract for Teacher Assistants for the 2009 – 2010 school year.
22. Upon the recommendation of the superintendent, approve the probationary appointment of Ann Marie Kenny to the position of school psychologist teacher (tenure area: school psychologist; certification status: permanent), effective September 1, 2009 through August 31, 2012, at the MA30, Step 2 (plus 10% stipend) annual salary set forth in the East Rockaway Teachers Association contract for the 2009-2010 school year.
23. Upon the recommendation of the superintendent, approve the appointment of Randi Kilcommons to the position of special education summer reading support teacher, effective July 6, 2009 through August 14, 2009 at the hourly salary established by the East Rockaway Teachers Association for the 2009 – 2010 school year.
24. Upon the recommendation of the superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:

Sean McGinn, substitute cleaner, effective July 8, 2009

25. Upon the recommendation of the superintendent, approve the continuation of the “emergency, conditional” personnel appointments for the following individuals pending receipt of notification of their fingerprint clearance from the State of New York, Department of Education:

Sean McGinn

B. Other Items

1. Upon motion by Vicki Alspector, seconded by Michaelene Abbott-Cooper and unanimously approved, the Board authorizes the District Clerk to nominate the following individual, Roy Lester, as candidate for one seat on the Nassau Board of Cooperative Educational Services.

Upon motion by Vicki Alspector, seconded by Neil Schloth the following items #1-18 were unanimously approved:

2. Approve the contracts for the following services based on IEP mandates for the period July 1, 2009 through August 14, 2009 as follows:

Trishia Mallia..... Physical Therapist
 Metro Therapy..... Occupational Therapist
 Juliana Donley Theis..... Speech/Language Teacher

AND authorize the superintendent to execute the contracts.

3. Approve the terms and conditions of the contract with RCP Consultants Inc. for NCLB Consolidated Grant Application Training for the period July 27 and 28, 2009 and authorize the superintendent of schools to execute the contract.
4. Approve the participation in cooperative bids for:
- athletic equipment reconditioning (LIMCPG)
 - custodial and facility items - Rockville Centre Cooperative
 - cafeteria
 - banking depository – Long Island Municipal Banking Consortium (L.I.M.B.)

- automotive supplies, materials, parts and services – Long Beach UFSD
 - services provided by Nassau BOCES
5. Approve the award of the contract for transportation services to Gersch Academy in Hauppauge, NY to Suburban Bus Transportation, Inc. as the lowest responsible bidder.
 6. Approve the award of the contracts for garbage and rubbish removal to County Carting as the lowest responsible bidder.
 7. Approve the re-adoption of the District Professional Development Plan and authorize the Superintendent of Schools to execute the Statement of Assurances.
 8. Approve the re-adoption of all current policies and regulations.
 9. Approve the free and reduced lunch program income eligibility schedule for the 2009 – 2010 school year. (See Attachment “B”)
 10. Approve the employment agreement with Robert Emery as the Guidance Director for the 2009-2010 school year and authorize the Superintendent to execute the agreement.
 11. Approve the employment agreement with Anthony Quercia as the Director of Facilities for the 2009-2010 school year and authorize the Superintendent to execute the agreement.
 12. Approve the employment agreement with Neil Vogel as the District Treasurer for the 2009-2010 school year and authorize the Superintendent to execute the agreement.
 13. Approve the following contracts for the 2009-2010 school year for the services indicated and authorize the Board President to execute the individual contracts.

	Vendor	Service
1.	Bio Sense Pest Management, Inc.	Pest Control Services
2.	Capital Markets Advisors, LLC	Financial Advisory Services
3.	Centris Group LLC	RTIm Direct
4.	County Carting	Garbage & Rubbish Removal
5.	Custom Computer Specialists, Inc.	Campus Managed Services
6.	Deans Archer & Co., CPA	Internal Claims Auditor
7.	Frazer & Feldman	General Counsel
8.	Giambalvo, Giammarese & Stalzer	Special Education State Reporting Consultants
9.	Giambalvo, Giammarese & Stalzer	Accounting for Special Aid and School Lunch funds.
10.	Kevin J. Hannon, Jr. Food & Nutrition Consultants	Food Service Consultants
11.	HTP Mechanical Corporation	Heating Burner Maintenance
12.	Infinite Campus, Inc.	Software Licensing – IEP Direct
13.	Levittown Public Schools	Special Education Tuition 2009/2010
14.	Nawrocki Smith LLP	Internal Auditors
15.	Oceanside UFSD	Special Education Tuition
16.	Omni Financial Group	403b and 457 management services
17.	RS Abrams & Co. LLP	External Auditors
18.	Royal Waste Services	Recycling Services
19.	Scarsdale Security Systems	Building Security
20.	Schindler Elevator Corporation	Elevator Maintenance (Rhame Ave.)
21.	Seaford UFSD	Special Education Tuition 2008/2009
22.	Verizon	Service Plan
23.	Dr. Richard Addes, D.O.	School Physician

14. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

SERVICE PROVIDERS	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement Services	403b
Legend Service Corporation	403b
Mutual Financial Services	403b
Travelers	403b
T. Rowe Price Trust	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, the employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

15. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

16. Approve the following resolution:

BE IT RESOLVED that the 2010 organizational meeting of the Board of Education shall be held on July 6, 2010.

17. Accept a donation from East Rockaway Chamber of Commerce, Inc. in the sum of \$300 for the pre-prom party for the Class of 2010.18. Accept a donation from Robert F. Garrison Post 3350 VFW in the sum of \$100 for the pre-prom party for the Class of 2010.

46. Policy Matters for Review

47. Superintendent's Report

We had a very smooth school closing. 7th and 8th grade summer school is underway. All maintenance work is underway. Congratulations and welcome Michaelene.

48. Privilege of the Floor

None

49. Board Member Comments

Linda Schmidt – I want to wish everyone a Happy Summer. Welcome Michaelene.

Vicki Alspector – Same as Linda and congratulations to the new officers.

Neil Schloth – Welcome to Michaelene and her family. Welcome again Neil, I have enjoyed your participation in our meetings.

Michaelene Abbott-Cooper – I am very happy to be here. I will see you in September full blast.

Marie Girace – Congratulations to everyone in their new positions. Welcome Michaelene. Thank you for coming, we appreciate your support.

50. Upon motion by Vicki Alspector, seconded by Linda Schmidt and unanimously approved, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Denise Lobascio
District Clerk