

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT  
East Rockaway, New York  
Organizational Meeting of the Board of Education  
7:30 P.M., July 6, 2010, East Rockaway Jr./Sr. High School

MINUTES

Present: Members of the Board of Education: Linda Schmidt, Neil Schloth, Michaelene Abbott-Cooper; Patricia Nicoletti; Kristin Ochtera; Superintendent, Dr. Roseanne Melucci; Director of Finance and Operations, Marcy Tannenbaum; and District Clerk, Denise Lobascio

- 1. The meeting was called to order by Linda Schmidt at 7:36 pm and the Pledge of Allegiance was led by Kristin Ochtera.
- 2. The elected trustees Kristin Ochtera and Patricia Nicoletti were sworn in by the District Clerk.
- 3. Upon nomination by Neil Schloth, seconded by Kristen Ochtera and unanimously approved, Linda Schmidt was elected President of the Board of Education for the 2010-2011 school year.
- 4. Upon nomination by Michaelene Abbott-Cooper, seconded by Patricia Nicoletti and unanimously approved, Neil Schloth was elected Vice President of the Board of Education for the 2010-2011 school year.
- 5. Upon nomination by Linda Schmidt, seconded by Neil Schloth and unanimously approved, Michaelene Abbott-Cooper was elected Secretary of the Board of Education for the 2010-2011 school year.

6. The district clerk was sworn in by Linda Schmidt.

7. The Board of Education Officers were sworn in by the district clerk.

8. Appointment of District Officers:

District Clerk..... Denise Lobascio  
 District Treasurer..... Vivian Zhang  
 Deputy District Clerk..... Marcy Tannenbaum  
 Deputy District Treasurer..... Linda Schmidt

9. The District Officers were sworn in by the district clerk.

10. Upon motion by Neil Schloth, seconded by Michaelene Abbott Cooper the minutes of the June 15, 2010 meeting were unanimously approved.

11. Correspondence - None

12. District Standing Committee Liaisons:

Budget Advisory Committee/Fiscal..... Neil Schloth / Linda Schmidt  
 Drug and Alcohol Committee..... Patricia Nicoletti  
 Education Foundation..... Michaelene Abbott-Cooper and/or  
 ..... Kristin Ochtera  
 Policy..... Board of Education  
 Super PTA..... Kristin Ochtera

13. Board of Education Liaisons:

Curriculum & Standards..... Linda Schmidt  
 Food Service..... Neil Schloth  
 Legislation & Government Relations..... Michaelene Abbott-Cooper  
 Pupil Personnel ..... Patricia Nicoletti

Upon motion by Michaelene Abbott-Cooper, seconded by Neil Schloth, the following items #14 – 46 were unanimously approved:

14. Approve the following appointments:

-  
Asbestos Designee..... Anthony Quercia  
Attendance Officer, Centre Avenue School... Alice Calabrese  
Attendance Officer, ERHS..... Marilyn Brekke  
Attendance Officer, Rhame Avenue School... Jody Delegianis  
Attendance Officer, St. Raymond's School..... Patricia Woloszyn  
Extra Classroom Activities Central Treasurer Marilyn Von Braunsberg  
Insurance Consultant..... NYSIR  
Records Access Officer..... Marcy Tannenbaum  
Records Management Officer..... Marcy Tannenbaum  
School Physician..... Richard Addes, D.O.  
Title IX Officer..... Debra LoVerde, Ed.D.  
504 Hearing Officers..... See Attachment "A"

15. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2010.

16. Approve the appointment of Committee Members to District CSE

Chairperson..... Debra LoVerde, Ed.D.  
Alternate Chairpersons ..... Barbara Gerber, Tina Smith and Ann Marie Kenny  
Special Education Teacher..... (teacher of the child)  
Physician..... Richard Addes, D.O.  
School Psychologist..... Barbara Gerber  
School Psychologist..... Tina Smith  
School Psychologist..... Ann Marie Kenny  
Parent of Child  
Parent Member  
General Education Teacher

17. Approve the appointment of Parent Members for District CSE

Eileen Hinshaw  
Linda Lindsley  
Ellen McGlone  
Maria Riley  
Ann Marie Schexnayder

18. Approve the appointment of Committee Members to District CPSE

Chairperson..... Debra LoVerde, Ed.D.  
Alternate Chairpersons ..... Tina Smith and Ann Marie Kenny  
Special Education Provider..... (teacher of child; service provider)  
Physician..... Richard Addes, D.O.  
General Education Teacher..... (teacher of child)  
School Psychologist..... Tina Smith  
School Psychologist..... Ann Marie Kenny  
Parent of Child  
Parent Member

19. Approve the appointment of Parent Members for District CPSE

Eileen Hinshaw  
Linda Lindsley  
Ellen McGlone  
Maria Riley  
Ann Marie Schexnayder

20. Approve the appointment of Ellen McGlone to serve as the Surrogate Parent.

21. Designate the following depositories for District funds:

Bank of America  
Capital One Bank  
Class-MBIA  
TD Bank  
HSBC (for investment)

22. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”  
“The Lynbrook East Rockaway Herald”

23. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.

24. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.

25. Designate Hawkins, Delafield and Wood as Bond Counsel.

26. Designate Nawrocki Smith LLP as Internal Auditor.

27. Designate R.S. Abrams & Co. LLP as External Auditor.

28. Designate Deans Archer & Co., CPA as Claims Auditor.

29. Designate JAG Architect as Architect.

30. Designate Giambalvo, Giammarese & Stalzer as Special Education State Reporting Consultant.

31. Designate Insight Environmental Inc. as Environmental Consultants.

32. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.

33. Authorize the Superintendent of Schools to certify payroll for the 2010-2011 school year.

34. Authorize, in the absence of the Superintendent of Schools, the Director of Finance & Operations to certify payroll for the 2010-2011 school year.

35. Authorize the President of the Board of Education to certify the District annual payroll to the Civil Service Commission.

36. Authorize the Director of Finance & Operations to serve as the school district purchasing agent.

37. Authorize the Board President to sign the contract with BOCES for services for the 2010-2011 school year.

38. Authorize the Board President, Superintendent and Director of Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.

39. Authorize, in the absence of the President of the Board of Education, the Vice President of the Board of Education to be the presiding officer of meetings and further authorize the Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.

40. Authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2010-2011 school year.

41. Authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2010-2011 school year.

42. Authorize the Superintendent to apply for grants during the 2010-2011 school year.

43. Authorize the Director of Finance and Operations to extend summer transportation contracts at the Consumer Price Index

with the following: First Students, Inc., Veteran's Transportation Company Inc. and Suburban Bus Transportation Inc.

44. Authorize the Following Petty Cash Funds:

East Rockaway High School.....	Doreen Johnson.....	\$100
Centre Avenue School.....	Maria Treglia.....	\$100
Rhame Avenue School.....	Antonella Keane.....	\$100
Pupil Personnel (ERHS).....	Emily Pisani.....	\$100
District Office (Business Office).....	Denise Lobascio.....	\$100
District Office (Board of Education)..	Mary Volino.....	\$100
Curriculum and Technology.....	Linda Jarmel.....	\$100
Food Service.....	Charlene Fried.....	\$100
After School Program.....	Ceil Verity.....	\$100
Custodial Office.....	Kathleen Keating.....	\$100
Summer School.....	Marilyn Brekke.....	\$100

45. Authorize the Following Persons to Sign Checks:

Vivian Zhang.....	District Treasurer
Roseanne C. Melucci.....	Superintendent
Vincent D'Amico .....	Assistant Business Manager
Linda Schmidt.....	President, Board of Education
	East Rockaway UFSD
Marilyn VonBraunsberg.....	Extra Classroom Activities Central Treasurer

46. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

47. Action Agenda

A. Personnel Items

Upon motion by Michaelene Abbott-Cooper, seconded by Kristin Ochtera, the following items #1-14 were unanimously approved:

1. Upon the recommendation of the Superintendent, accept the resignation of Michelle Tritschler, from the position of speech/language teacher, effective June 30, 2010.
2. Upon the recommendation of the Superintendent, approve the appointment of Marilyn Brekke to the position of summer school secretary, effective July 1, 2010, at the hourly salary established by the East Rockaway Secretaries Association contract for the 2010 – 2011 school year.
3. Upon the recommendation of the Superintendent, approve the following summer school teaching appointments effective July 1, 2010, through August 5, 2010, at the hourly salary established by the East Rockaway Teachers Association for the 2010-2011 school year:

Danielle DiChiara.....	Mathematics
Scott Gerken.....	Science
Mary Beth Palazzolo.....	Mathematics
Michael Soto.....	Social Studies
Jennifer Toppi.....	English
Christian Soto.....	Driver and Traffic Safety Instructor
Dominick Vulpis.....	Driver and Traffic Safety Instructor
Kristina Imandt.....	Substitute Teacher
Emanuela Alessandro.....	Substitute Teacher
Leslie Klein.....	Substitute Teacher
Kristin Mednick.....	Supportive Skills Teacher

4. Upon the recommendation of the Superintendent, approve the following Summer Bridge Program teaching appointments, effective August 2, 2010, through August 13, 2010, at the hourly salary established by the East Rockaway Teachers Association for the 2010-2011 school year:

Lori DeVarso  
Colleen Driscoll

5. Upon the recommendation of the Superintendent, approve the fall coaching assignments more fully set forth on the attached 2010-2011 Coaching Schedule at the stipend salary set forth in the East Rockaway Teachers Association contract for the 2010 – 2011 school year.
6. Upon the recommendation of the Superintendent, approve the appointment of Phyllis Jencius to the part-time position of reading teacher (FTE .8) for the 2010 - 2011 school year, at the prorated MA, Step 22 annual salary set forth in the East Rockaway Teachers Association Contract for the 2010 - 2011 school year.
7. Upon the recommendation of the Superintendent, approve the appointment of Allison Corvi to the part-time position of speech/language teacher (FTE .8) for the 2010 - 2011 school year, at the prorated MA, Step 2 annual salary set forth in the East Rockaway Teachers Association Contract for the 2010 - 2011 school year.
8. Upon the recommendation of the Superintendent, approve the appointment of Anthony Zito to the position of part-time social studies teacher ( .6 FTE; 3 classes), effective September 1, 2010, through June 30, 2010, at the prorated MA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2010 – 2011 school year, and further approve the appointment of Anthony Zito to the position of part-time teacher assistant (.5 FTE; three classes), effective September 1, 2010, through June 30, 2011, at the prorated Step 2 annual salary set forth in the East Rockaway Teachers Association contract for Teacher Assistants for the 2010 – 2011 school year.
9. Upon the recommendation of the Superintendent, approve the following permanent substitute teacher appointments, effective September 1, 2010, through June 30, 2011, at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2010-2011 school year.

Marisa Rascionato.....	East Rockaway Jr/Sr High School
Allison McKeon.....	East Rockaway Jr/Sr High School
Kathryn M. Klock.....	East Rockaway Jr/Sr High School
Cindy Dower.....	Rhame Avenue
Diana Manz.....	Centre Avenue
Angela Bond (.5 FTE).....	Centre Avenue
Dana Zingale (.5 FTE).....	Centre Avenue

10. Upon the recommendation of the Superintendent, approve the probationary appointment of Ashley Cole to the position of elementary teacher (tenure area: elementary; certification status: Initial), effective September 1, 2010, through August 31, 2013, [at the MA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2010-2011 school year.](#)
11. Upon the recommendation of the Superintendent, approve the probationary appointment of Marissa Paides to the position of special education teacher (tenure area: special education; certification status: Initial), effective September 1, 2010, through August 31, 2013, [at the MA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2010-2011 school year.](#)
12. Upon the recommendation of the Superintendent, accept the resignation of Kevin McTigue from the position of cleaner effective July 19, 2010; and approve the appointment of Kevin McTigue to the position of groundskeeper, effective July 20, 2010, at the Step B annual salary set forth in the East Rockaway Custodial Unit's contract for the 2010-2011 school year.
13. Upon the recommendation of the Superintendent, accept the resignation of Robert Brockett from the position of substitute cleaner, effective July 19, 2010; and approve the appointment of Robert Brockett to the position of cleaner, effective July 20, 2010, at the Step A annual salary set forth in the East Rockaway Custodial Unit's contract for the 2010-2011 school year.
14. Upon the recommendation of the Superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:
  - a. Sean McGinn, substitute cleaner, effective July 7, 2010
  - b. Roberto DeJesus, substitute cleaner, effective July 1, 2010

15. Upon the recommendation of the Superintendent, approve the continuation of the “emergency, conditional” personnel appointments for the following individuals pending receipt of notification of their fingerprint clearance from the State of New York, Department of Education:

None

B. Other Items

Upon motion by Neil Schloth, seconded by Patricia Nicoletti the following items #1-13 were unanimously approved:

1. Approve the following resolution:

RESOLVED, that the proposed 2010-2011 budget for school purposes in the total amount of Thirty-Three Million, Three Hundred Thirty-Six Thousand, Five Hundred Forty-Nine and no/100 (\$33,336,549.00) dollars be adopted, and

BE IT FURTHER RESOLVED, that the Board of Education of the East Rockaway Union Free School District authorizes the expenditure of said sum during the ensuing school year, and the necessary taxes upon the taxable property of the school district to meet said expenditures after first deducting the monies available from state aid and other sources.

2. Approve the participation in cooperative bids for:

- athletic equipment reconditioning (LIMCPG)
- custodial and facility items - Rockville Centre Cooperative
- cafeteria
- banking depository – Long Island Municipal Banking Consortium (L.I.M.B.)
- automotive supplies, materials, parts and services – Long Beach UFSD
- services provided by Nassau BOCES

3. Approve the re-adoption of all current policies and regulations.

4. Approve the free and reduced lunch program income eligibility schedule for the 2010 – 2011 school year.

5. Approve the following contracts for the 2010-2011 school year for the services indicated and authorize the Board President to execute the individual contracts:

	Vendor	Service
1	Bio Sense Pest Management, Inc.	Pest Control Services
2	Frazer & Feldman	General Counsel
3	Giambalvo, Giammarese & Stalzer	Special Education State Reporting Consultants
4	Kevin J. Hannon, Jr. Food & Nutrition Consultants	Food Service Consultants
5	Nawrocki Smith LLP	Internal Auditors
6	Omni Financial Group	403b and 457 management services
7	Scarsdale Security Systems	Building Security
8	Island Elevator Inc.	Elevator Maintenance
9	Dr. Richard Addes, D.O.	School Physician
10	LICADD	Employee Assistance Program Drug, Alcohol, Counseling
11	Village of East Rockaway	Fuel
12	Deans Archer & Co., CPA	Internal Claims Auditor
13	RS Abrams & Co., LLP	External Auditors

6. Approve the following vendors for the 2010-2011 school year and authorize the President of the Board of Education to execute the resulting service contracts:

	Vendor	Service
1	Centris Group LLC	RTIm Direct
2	Custom Computer Specialists, Inc.	Campus Managed Services
3	Infinite Campus, Inc.	Software Licensing – IEP Direct
4	Verizon	Service Plan

7. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

SERVICE PROVIDERS	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement Services	403b
Legend Service Corporation	403b
Mutual Financial Services	403b
Travelers	403b
T. Rowe Price Trust	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, the employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

8. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

9. Declare obsolete for purpose of disposal and/or recycling, the computer equipment more fully set forth on the attached list of Obsolete Computer Equipment.
10. Approve the terms and conditions of the contract with Dr. James J. Tolle for Hearing Officer services for Superintendent Hearings as needed for the 2010 – 2011 school year.
11. Approve the terms and conditions of the contract with Crossroads for an RTI workshop for teachers of students in grades K-2.
12. Approve the resolution to issue Tax Anticipation Notes in the sum not to exceed Ten Million (\$10,000,000.00) Dollars as more fully set forth on the attached Schedule “A”.
13. Accept a donation from the East Rockaway Education Foundation in the sum of Four Thousand (\$4,000.00) Dollars for library resources.

Upon motion by Michaelene Abbott-Cooper, seconded by Patricia Nicoletti the following items #48 & 49 were unanimously approved:

48. CSE Recommendations

49. CPSE Recommendations

50. Policy Matters for Review - none

51. Superintendent's Report

Thank you to the community for supporting the school district budget last month. Our summer programs are up and running for grades 6-8 and for students with special needs. East Rockaway Public Schools lost a friend of education with the passing of our Mayor, Ed Sieban. He will be missed. No further report.

52. Privilege of the Floor

One community member welcomed the new board members and congratulated the elected officers.

53. Board Member Comments

**Neil Schloth** – I want to welcome Kristin and Patti. They both come with a wealth of information from their long term involvement with the schools. I wish a successful year to the officers. Thank you for coming. I would like to offer my condolences to Ed's family, he was a great friend to the school district.

**Kristin Ochtera** – I would like to send my condolences to the Sieban family and the community. I would like to thank the community for voting me into this position and for passing the budget. I with forward to working with the rest of the board and the administration and the staff.

**Michaelene Abbott-Cooper** – Thank you for coming. Thank you to Vicki for not presenting us with any questions we are not prepared to answer. Welcome to the new trustees and congratulations to Linda and Neil. I am feeling pain with the loss of the mayor both as a friend and an advocate for children. I look forward to a fun fill year on the board.

**Patti Nicoletti** – Thank you for coming and giving me this opportunity to be on the school board. I am looking forward to a good year. My condolences go out to the Sieban family. Ed will be missed.

**Linda Schmidt** – I did not prepare anything. I look forward to working with my colleagues. We lost a gentle giant, we will miss Ed. This is a sad time for East Rockaway.

54. Upon motion by Neil Schloth, seconded by Michaelene Abbott-Cooper and unanimously passed, the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Denise Lobascio  
District Clerk