

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT  
East Rockaway, New York  
Organizational Meeting of the Board of Education  
7:30 P.M., July 1, 2014, East Rockaway Jr./Sr. High School  
Recognition of Valedictorian

MINUTES

Present: Members of the Board of Education: Kristin Ochtera, Patricia Nicoletti, Neil R. Schloth, Keith Gamache; Superintendent, Lisa J. Ruiz; Assistant Superintendent for Finance & Operations and Deputy District Clerk, James P. Robinson; Director of Curriculum & Technology, John Piccarella; District Clerk, Denise Lobascio ; staff members, members of the community and the school's attorney

Absent: John Giannotti, Jr.

1. The meeting was called to order by Kristin Ochtera at 7:40 p.m. who led the Pledge of Allegiance.
2. The swearing in of Elected Trustees, Mr. Neil R. Schloth and Mr. Keith Gamache, for the 2014-2017 term, was performed by the District Clerk.
3. Upon motion by Patricia Nicoletti, seconded by Neil R. Schloth, and unanimously approved, Kristin Ochtera was elected President of the Board of Education for the 2014-2015 school year.
4. Upon motion by, Neil R. Schloth seconded by Keith Gamache, and unanimously approved, Patricia Nicoletti, was elected Vice President of the Board of Education for 2014-2015 school year.
5. Upon motion by Keith Gamache, seconded by Neil R. Schloth, and unanimously approved, John Giannotti, Jr., was elected Secretary of the Board of Education for the 2014-2015 school year.
6. The swearing in of the Board of Education Officers, Kristin Ochtera and Patricia Nicoletti, was performed by the District Clerk
7. The swearing in of District Clerk, Denise Lobascio, was performed by Kristin Ochtera.

8. Upon motion by Patricia Nicoletti, seconded by Keith Gamache, and unanimously approved, the following employees were appointed as Officers of the District:

- District Clerk.....Denise Lobascio
- District Treasurer .....Paul Stellino, July 1 through July 16, 2014
- District Treasurer .....Christine Comegna, effective July 17, 2014
- Deputy District Clerk.....James P. Robinson
- Deputy District Treasurer.....President of the Board of Education
- District Tax Collector .....James P. Robinson

9. The swearing in of the District Officers was performed by the District Clerk.

10. Upon motion by Neil R. Schloth, seconded by Patricia Nicoletti, the minutes of the June 10, 2014, were unanimously approved.

11. Acknowledge Receipt of Financial Reports – May 2014

12. Acknowledge Receipt of Correspondence - Three

Upon motion by Patricia Nicoletti, seconded by Keith Gamache, the following Item No. 13 was unanimously approved:

13. District Standing Committee Liaisons:

- Budget Advisory Committee/Fiscal .....Keith Gamache
- Drug and Alcohol Committee .....Patricia Nicoletti
- Education Foundation.....Neil R. Schloth
- Policy .....Board of Education
- Super PTA.....Kristin Ochtera

Upon motion by Neil R. Schloth, seconded by Keith Gamache, the following Item No. 14 was unanimously approved:

14. Board of Education Liaisons:

- Curriculum & Standards.....Keith Gamache
- Health & Safety .....Neil R. Schloth
- Legislation & Government Relations .....John Giannotti
- Pupil Personnel .....Patricia Nicoletti

Upon motion by Patricia Nicoletti, seconded by Neil R. Schloth, the following Item No. 15 was unanimously approved:

15. Approve the following appointments:

Asbestos Designee .....	Anthony Quercia
Attendance Officer, Centre Avenue School .....	Alice Calabrese
Attendance Officer, ERHS.....	Marilyn Brekke
Attendance Officer, Rhame Avenue School.....	Reneé Duncan
Attendance Officer, St. Raymond’s School .....	Patricia Woloszyn
Extra Classroom Activities Central Treasurer.....	Laura Risorto
Insurance Consultant .....	NYSIR
Records Access Officer .....	James Robinson
Records Management Officer .....	James Robinson
School Physician .....	Richard Addes, D.O.
Title IX Officer.....	Dr. Debra LoVerde through July 18, 2014
504 Hearing Officers.....	See Attachment “A”
Medicaid Compliance Officer.....	James Robinson
Dignity Act Coordinators .....	Maureen Schutta
	James O’Driscoll
	Mona Hecht
	Laura Guggino
	Timothy Silk
	Myriam Spadafora

Upon motion by Neil R. Schloth, seconded by Keith Gamache, the following Item No. 16 was unanimously approved:

16. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2014.

Upon motion by Patricia Nicoletti, seconded by Neil R. Schloth, the following Item Nos. 17 through 21, were unanimously approved:

17. Approve the appointment of Committee Members to District CSE

Chairperson.....	Debra LoVerde, Ed.D. through July 18, 2014
Alternate Chairpersons .....	Barbara Gerber, Tina Smith,
.....	Monica Saavedra
Special Education Teacher .....	(teacher of the child)
Physician .....	Richard Addes, D.O.
School Psychologist.....	Barbara Gerber
School Psychologist.....	Tina Smith
School Psychologist.....	Monica Saavedra
Parent of Child	
Parent Member	

General Education Teacher

18. Approve the appointment of Parent Members for District CSE

Theresa Devlin  
William Muller  
Maria Riley

19. Approve the appointment of Committee Members to District CPSE

Chairperson .....Debra LoVerde, Ed.D. through July 18, 2014  
Alternate Chairpersons .....Tina Smith  
.....Monica Saavedra  
Special Education Provider .....(teacher of child; service provider)  
Physician .....Richard Addes, D.O.  
General Education Teacher.....(teacher of child)  
School Psychologist.....Tina Smith  
School Psychologist.....Monica Saavedra  
Parent of Child  
Parent Member

20. Approve the appointment of Parent Members for District CPSE

Theresa Devlin  
William Muller  
Maria Riley

21. Approve the appointment of Theresa Devlin to serve as the Surrogate Parent.

Upon motion by Keith Gamache, seconded by Patricia Nicoletti, the following Item Nos. 22 through 51, were unanimously approved:

22. Designate the following depositories for District funds:

Capital One Bank

23. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”  
“The Lynbrook East Rockaway Herald”

“Newsday Media Group, Inc.”

24. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.
25. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.
26. Designate Hawkins, Delafield and Wood as Bond Counsel.
27. Designate Nawrocki Smith LLP as Internal Auditor.
28. Designate R.S. Abrams & Co. LLP as External Auditor.
29. Designate Deans Archer & Co., CPA as Claims Auditor.
30. Designate AVZ, as the District Accounting Services firm.
31. Designate JAG Architect as Architect.
32. Designate School Aide Specialist as Special Education State Reporting Consultant.
33. Designate Insight Environmental Inc. as Environmental Consultants.
34. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.
35. Designate the New York Secretary of State as the school district’s agent for service of Notices of Claim and authorize the district clerk to file a Certificate of Designation with the New York Department of State.
36. Designate the day and time of regular Board of Education meeting dates as more fully set forth on Attachment “B”
37. Authorize the President of the Board of Education and the District Clerk to execute and file with the Office of the Receiver of Taxes, Town of Hempstead, New York, the Certification for the School District Treasurer and banking information for wiring funds.
38. Authorize the Superintendent of Schools to certify payroll for the 2014-2015 school year.
39. Authorize, in the absence of the Superintendent of Schools, the Assistant Superintendent for Finance & Operations to certify payroll for the 2014-2015 school year.
40. Authorize the President of the Board of Education to certify the District annual payroll to the Civil Service Commission.

41. Authorize the Assistant Superintendent for Finance & Operations to serve as the school district purchasing agent.
42. Authorize the Superintendent of Schools in the absence of the Assistant Superintendent for Finance & Operations to serve as purchasing agent.
43. Authorize the Board President to sign the contract with BOCES for services for the 2014-2015 school year.
44. Authorize the Board President, Superintendent or Assistant Superintendent for Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.
45. Authorize, in the absence of the President of the Board of Education, the Vice President of the Board of Education to be the presiding officer of meetings and further authorize the Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.
46. Authorize the attendance at conferences, conventions, and workshops by members of the Board of Education and Superintendent during the 2014-2015 school year.
47. Authorize the Superintendent to approve the attendance at conferences, conventions, and workshops of district employees during the 2014-2015 school year.
48. Authorize the Superintendent to apply for grants during the 2014-2015 school year.
49. Authorize the Following Petty Cash Funds:

East Rockaway High School.....	Doreen Johnson .....	\$100
Centre Avenue School.....	Maria Treglia .....	\$100
Rhame Avenue School .....	Antonella Keane .....	\$100
Pupil Personnel (ERHS) .....	Ellen Blumlein .....	\$100
District Office (Business Office) .....	Denise Lobascio .....	\$100
District Office (Board of Education) ...	Mary Volino.....	\$100
Curriculum and Technology .....	Linda Jarmel .....	\$100
Custodial Office .....	Kathleen Keating .....	\$100

50. Authorize the Following Persons to Sign Checks:

Paul Stellino .....District Treasurer, July 1 through July 16, 2014  
Christine Comegna.....District Treasurer, effective July17, 2014  
Lisa Ruiz.....Superintendent  
Kristin Ochtera or successor .....President, Board of Education

51. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

52. Action Agenda

A. Personnel Items

Upon motion by Patricia Nicoletti, seconded by Keith Gamache, the following Personnel Item Nos. 1 through 15, were unanimously approved:

1. Upon the recommendation of the Superintendent, accept the following resignation(s):
  - a. Dr. Debra LoVerde, director of Pupil Personnel Services, effective July 18, 2014
  - b. Joseph Cangemi, Math/Science Chairperson, effective July 31, 2014
  - c. Irma Puca, substitute cleaner effective July 1, 2014
  
2. Upon the recommendation of the Superintendent, effective June 30, 2014, terminate the services of the following teaching assistants whose teaching assistant positions were abolished by Board action on April 24, 2014, and whose names will be placed on the district's excess list for teaching assistants:
  - a. Stephen Raimondi
  - b. Megan Rice
  - c. Keri Gang
  - d. Dana Casas
  
3. Upon the recommendation of the Superintendent, effective June 26, 2014, terminate the services of the following teacher aides whose teacher aide positions were abolished by Board action on May 13, 2014, and whose names will be placed on the district's excess list for teacher aides:
  - a. Jessica DeJoseph
  - b. Karin Cooney
  - c. Danielle Anderson
  - d. Alyssa Ali
  
4. Upon the recommendation of the Superintendent, approve the part-time appointment (.9 FTE) of Stephen Raimondi to the position of social studies teacher, effective August 28, 2014, through June 30, 2015, at the prorated BA, Step Entry annual salary set forth in the East Rockaway Teachers Association contract for the

2014-2015 school year.

5. Upon the recommendation of the Superintendent, approve the part-time appointment (.6 FTE) of Pamela J. Collins to the position of art teacher, effective August 28, 2014, through June 30, 2015, at the prorated MA, Step 2 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
6. Upon the recommendation of the Superintendent, approve the part-time appointment of Sharon Kitzi to the position of part-time (.4 FTE) music teacher, effective August 28, 2014, through June 30, 2015, at the prorated BA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
7. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Marichelle Weill to the position of music teacher, (tenure area: music; certification status: initial), effective August 28, 2014, through August 27, 2017, at the BA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
8. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Seanna Burke to the position of music teacher, (tenure area: music; certification status: initial), effective August 28, 2014, through August 27, 2017, at the MA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
9. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Danielle Schaetzle to the position of reading teacher, (tenure area: reading; certification status: initial), effective August 28, 2014, through August 27, 2017, at the MA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
10. Upon the recommendation of the Superintendent, approve the part-time appointment of Jeanne Paige to the position of (.5 FTE) speech/language teacher, effective August 28, 2014, through June 30, 2015, at the prorated MA, Step 4 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
11. Upon the recommendation of the Superintendent, approve the two-year probationary appointment of Meridyth Hansen to the position of Math/Science Chairperson, effective August 28, 2014, through August 27, 2016, at the MA30, Step 5, (plus stipend) annual salary set forth in the East Rockaway Teachers Association contract for the 2014 – 2015 school year.



12. Upon the recommendation of the Superintendent, approve the following permanent, substitute teacher appointments, effective October 1, 2014, through June 26, 2015, at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2014-2015 school year.

Clare Marco.....East Rockaway Jr/Sr High School  
Lisa Gallo .....East Rockaway Jr/Sr High School  
Angelis Debellis .....East Rockaway Jr/Sr High School  
Cindy Dower.....Rhame Avenue  
Nancy Laurino .....Rhame Avenue  
Angela Bond .....Centre Avenue  
Alexandra Rosenthal.....Centre Avenue

13. Upon the recommendation of the Superintendent, approve the revised fall coaching assignments more fully set forth on the 2014-2015 Fall Coaching Schedule at the stipend salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.

14. Upon the recommendation of the Superintendent, approve the probationary appointment of Irma Puca to the position of cleaner, effective July 2, 2014, at the Step A annual salary established by the East Rockaway Custodial Unit agreement for cleaners for the 2014-2015 school year.

15. Upon the recommendation of the Superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:

- a. Christopher Brocket, substitute groundskeeper, effective July 2, 2014
- b. Julia Ferrara, substitute summer school nurse, effective July 7, 2014

Per Diem Substitute Teachers, effective September 2, 2014 through September 30, 2014

- a. Clare Marco
- b. Lisa Gallo
- c. Angelis Debellis
- d. Cindy Dower
- e. Nancy Laurino
- f. Angela Bond
- g. Alexandra Rosenthal

B. Other Items

Upon motion by Neil R. Schloth, seconded by Patricia Nicoletti, the following Other Item Nos. 1 through 16, were unanimously approved:

1. Approve the following resolution:

BE IT RESOLVED that, in accordance with the provisions of New York State Education Law §3012-c and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the East Rockaway Union Free School District ("District") hereby certifies Meridyth Hansen as a qualified lead evaluator and the district hereby authorizes her to conduct and/or complete the annual professional performance reviews of classroom teachers within the District.

2. Approve the tuition agreement with Carle Place School District for special education services for one (1) student, Student ID No. 180005295, for the 2014-2015 school year and authorize the President of the Board of Education to execute the resulting tuition agreement on behalf of the East Rockaway Board of Education.

3. Approve the participation in cooperative bids for:

- athletic equipment reconditioning (LIMCPG)
- custodial and facility items - Rockville Centre Cooperative
- food service
- automotive supplies, materials, parts and services – Long Beach UFSD
- services provided by Nassau BOCES
- investigative services
- services provided by Suffolk BOCES
- ED Data

4. Approve the contracts with First Student, Inc. and Bauman Bus Co. for summer 2014 transportation services and authorize the Assistant Superintendent of Finance and Operations to execute the contracts on behalf of the East Rockaway Board of Education.

5. Approve the award of the bid for 2013/14 Capital Improvement Program – Rebid, SED No. 28-02-19-03-0-001-034, East Rockaway High School, Crawl Space Ventilation, to AB Oil Services, Ltd. d/b/a AB Environmental, as the lowest responsible bidder and authorize the President of the Board of Education to execute the resulting contract on behalf of the East Rockaway Board of Education.

6. Approve the following vendors for the 2014-2015 school year for the services indicated and authorize the President of the Board of Education to execute the resulting service contracts:

	Vendor	Service
1	C-BIZ Evaluation Group LLC	Valuation & License Agreement
2	Capital Computers/Harris School Solutions	WinCap Financial Software
3	Capital Markets Advisors, LLC	Financial Advisory Services
4	Deans Archer & Co, CPA	Internal Claims Auditor
5	Dr. James Tolle	Hearing Officer / Superintendent Hearings
6	Richard Addes, D.O.	School Physician
7	Frazer & Feldman	General Counsel
8	School Aid Specialists	Special Education State Reporting Consultants
9	LICADD	Employee Assistance Program Drug, Alcohol, Counseling
10	Nawrocki Smith LLP	Internal Auditors
11	Omni Financial Group	403b and 457 management services
12	RCP Consultants, Inc.	Professional Development for NCLB Grant
13	Royal Waste Services, Inc.	Recycling
14	RS Abrams & Co LLP	External Auditor
15	Schindler Elevator	Elevator Repair Service
16	Village of Lynbrook	Fuel
17	Progressive Waste Management	Rubbish Removal and Recycling
18	GCN	Dignity Act Training
19	Sharp School	School Website
20	Environmental Services	Cooking Oil

7. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

SERVICE PROVIDERS	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement Services	403b
Legend Service Corporation	403b
Mutual Financial Services	403b

Travelers	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, the employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

8. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers Law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the assistant superintendent for finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency, or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the assistant superintendent for finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

9. Accept a donation from Stop & Shop A+ School Rewards Program in the sum of \$501.81 and authorize an increase to budget code A 2110-450-03-0000.

10. Approve the purchase of the following textbook:

Friedland, Relyea, Courard-Hauri. Environmental Science for AP. New York: W. H. Freeman, 2012

11. Declare obsolete for the purpose of disposal and/or recycling the following books:

Quantity	Title	Publisher	Copyright
26	World History-The Human Experience; The Early Middle Ages	Glencoe	1999
21	World History-The Modern Era	Glencoe	1999
5	The American Nation	Prentice Hall	2000
85	World History	Glencoe	2005

12. Declare obsolete for purpose of disposal the equipment more fully set forth on the List of Equipment for Disposal dated July 1, 2014.

13. Approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Rockaway School District hereby abolishes one (1) teacher position in the special education tenure area, effective June 30, 2014, due to a retirement.

14. Approve the amendment to the employment agreement of Paul Stellino extending the term of his service as the District Treasurer for the period effective July 1, 2014, through July 16, 2014, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.

15. Approve the employment agreement with Christine Comegna as the District Treasurer, effective July 17, 2014 through June 30, 2015, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.

16. Approve the following resolution:

BE IT RESOLVED that the 2015 reorganizational meeting of the Board of Education shall be held on July 7, 2015.

C. Upon motion by Keith Gamache, seconded by, Patricia Nicoletti the following Budget Transfers were unanimously approved:

- a. Transaction No. 14-0018
- b. Transaction No. 14-0019

D. Upon motion by Patricia Nicoletti, seconded by Neil R. Schloth, the CSE Recommendations were unanimously approved.

E. Upon motion of Keith Gamache, seconded by Patricia Nicoletti, the CPSE Recommendations were unanimously approved.

### 53. Policy Matters

Upon motion by Patricia Nicoletti, seconded by Neil R. Schloth, the following policies, 1.a. and 1.b., were unanimously re-adopted.

#### 1. For Re-Adoption

- a. All Current Policies and Regulations
- b. 6240, Investments

Upon motion by Keith Gamache, seconded by Neil R. Schloth, the following policies, 2.a. and 2.b., presented for adoption, were unanimously tabled.

#### 2. For Adoption

- a. 8630, Computer Resources and Data Management
- b. 9620, Child Abuse in an Educational Setting

At 8:24 p.m. the Board took a brief recess. The Board reconvened at 8:30 p.m. at which time it was noted that Neil R. Schloth had been called to the Fire Department and was no longer present.

### 54. Superintendent's Report

The school year ended successfully and we are very pleased with the attendance at graduation and the end of year activities. The board meetings for the 2014-15 school year will begin at 7:00 p.m. Thank you to the Board and the East Rockaway community for supporting the strategic planning initiative.

### 55. Privilege of the Floor

- Rhame Avenue PTA in response to comments of June 10 meeting
- 48 Parents came to support the Rhame Avenue PTA concerns
- Classroom discipline issue
- SCOPE After School Program: cost of program, decision made without program details, petition to superintendent and board to explore alternative, less costly program.
- Afterschool Clubs

- Enterprise Program Letter
- Middle School changes

During Privilege of the Floor the District Clerk, Denise Lobascio excused herself due to illness.

56. Board Member Comments

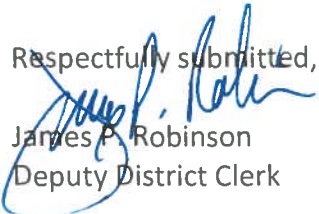
Keith Gamache: I am excited to serve in this capacity. I continue to feel the butterflies in my stomach as you do when you prepare to speak. Thank you all for coming in tonight. Question, strategic planning committee.

Neil R. Schloth: Welcome to our board, Mr. Gamache. I appreciate all of you staying tonight. Like many of you, my children attended the after school program. We needed, as a district, to look at this because of funding and accreditation.

Patricia Nicoletti: Welcome to our new staff member, Christine Comegna. I look forward to hearing good things from you in the future. Thank you to everyone who came out to participate in tonight's meeting. Have a restful summer.

Kristin Ochtera: Thank you for your comments. We are truly listening and hope our actions represent our combined vision for the district.

57. Upon motion by Keith Gamache, seconded by Neil R. Schloth, and unanimously approved, the meeting was adjourned at 10:10 p.m.

Respectfully submitted,  
  
James P. Robinson  
Deputy District Clerk

