

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT  
East Rockaway, New York  
Organization and Regular Meeting of the Board of Education  
7:00 P.M., July 6, 2017, East Rockaway Jr. /Sr. High School  
Preceded by an Audit Committee Meeting at 6:15 pm  
and a Public Forum

AGENDA

1. Call to Order and Pledge of Allegiance
2. Swearing in of Elected Trustees for 2017-2020
3. Election of President of the Board of Education – 2017-2018
4. Election of Vice President of the Board of Education – 2017-2018
5. Swearing in of the Board of Education Officers
6. Swearing in of District Clerk.
7. Appointment of District Officers:
  - District Clerk.....Vitina Fazi
  - District Treasurer .....Debra Muller
  - Deputy District Clerk .....Jacqueline A. Scrio
  - Deputy District Treasurer .....President of the Board of Education
  - District Tax Collector .....Jacqueline A. Scrio
8. Swearing in of District Officers.
9. District Standing Committee Liaisons:
  - Budget Advisory Committee/Fiscal.....
  - Prevention Task Force .....
  - Education Foundation .....
  - Policy .....Board of Education
  - Super PTA.....
  - Audit Committee.....Board of Education
10. Board of Education Liaisons:
  - Curriculum & Standards .....
  - Health & Safety.....
  - Legislation & Government Relations .....
  - Pupil Personnel .....

11. Approve the following appointments:

Asbestos Designee.....	James Daly
Attendance Officer, Centre Avenue School.....	Alice Calabrese
Attendance Officer, ERHS.....	Marilyn Brekke
Attendance Officer, Rhame Avenue School.....	Reneé Duncan
Attendance Officer, St. Raymond’s School.....	Michele Daniels
Extra Classroom Activities Central Treasurer.....	Laura Risorto
Insurance Consultant.....	NYSIR
Records Access Officer.....	Jacqueline A. Scio
Records Management Officer.....	Jacqueline A. Scio
School Physician.....	Richard Addes, D.O.
Title IX Officer.....	Laura Guggino Hastings
Impartial Hearing Officers.....	See Attachment “A”
Medicaid Compliance Officer.....	Jacqueline A. Scio
Dignity Act Coordinators.....	Ann Marie Kenny-Chapur Edward Correll James O’Driscoll Andrew Rosenberg Sherry Ma Kristen Mednick Dr. Alissa Nunes Dawn McCabe Maureen Schutta Joseph Spero Erik Walter Amy Weissman

12. Approve the appointment of Committee Members to District CSE

Chairperson.....	Laura Guggino-Hastings
Alternate Chairperson.....	Nicholas Taylor
Special Education Teacher.....	(teacher of the child)
Physician.....	Richard Addes, D.O.
School Psychologist.....	Barbara Gerber
School Psychologist.....	Dr. Alissa Nunes
School Psychologist.....	Edward Correll
School Psychologist.....	Ann Marie Kenny-Chapur
Parent of Child	
Parent Member	
General Education Teacher	

13. Approve the appointment of Parent Members for District CSE

Theresa Devlin  
William Muller

Maria Riley  
Emily Vetrano

14. Approve the appointment of Committee Members to District CPSE

Chairperson .....Laura Guggino-Hastings  
Alternate Chairperson .....Dr. Alissa Nunes  
Alternate Chairperson .....Ann Marie Kenny-Chapur  
Special Education Provider.....(teacher of child; service provider)  
Physician .....Richard Addes, D.O.  
General Education Teacher.....(teacher of child)  
School Psychologist .....Dr. Alissa Nunes  
School Psychologist .....Edward Correll  
School Psychologist .....Ann Marie Kenny-Chapur  
Parent of Child  
Parent Member

15. Approve the appointment of Parent members for District CPSE

Theresa Devlin  
William Muller  
Maria Riley  
Emily Vetrano

16. Approve the appointment of Committee Members to Building CSE

Chairperson .....Barbara Gerber  
Chairperson .....Nicholas Taylor  
Chairperson .....Dr. Alissa Nunes  
Chairperson .....Edward Correll  
Chairperson .....Ann Marie Kenny-Chapur  
Special Education Teacher.....(teacher of the child)  
Physician .....Richard Addes, D.O.  
School Psychologist .....Barbara Gerber  
School Psychologist .....Dr. Alissa Nunes  
School Psychologist .....Edward Correll  
School Psychologist .....Ann Marie Kenny-Chapur  
Parent of Child  
Parent Member  
General Education Teacher

17. Approve the appointment of Parent Members for Building CSE

Theresa Devlin  
William Muller  
Maria Riley  
Emily Vetrano

18. Approve the appointment of Theresa Devlin to serve as the Surrogate Parent.

19. Designate the following depositories for District funds:

Capital One Bank

20. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”

“The Lynbrook East Rockaway Herald”

“Newsday Media Group, Inc.”

21. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.

22. Designate Frazer and Feldman, LLP, as General Counsel.

23. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.

24. Designate Hawkins, Delafield and Wood as Bond Counsel.

25. Designate Nawrocki Smith LLP as External Auditor.

26. Designate Cullen & Danowski , LLP as Internal Auditor.

27. Designate Deans Archer & Co., CPA as Claims Auditor.

28. Designate Keeping Your Books as the District Accounting Services firm.

29. Designate JAG Architect as Architect.

30. Designate School Aid Specialists as the state aid consultant.

31. Designate Insight Environmental Inc. as Environmental Consultants.

32. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.

33. Designate Dr. Joan L. Colvin as the FEMA Coordinator.

34. Designate Nancy Nunziata d/b/a JN Business Services as the transportation consultant.

35. Designate H.M.B. Consultants as the food service consultant.

36. Designate Richard N. Thompson, Esq. and Dr. James Tolle as a hearing officers for student disciplinary hearings.

37. Designate the New York Secretary of State as the school district’s agent for service of Notices of Claim and authorize the District Clerk to file a Certificate of Designation with the New York

Department of State.

38. Designate the day and time of regular Board of Education meeting dates as more fully set forth on Attachment "B"
39. Authorize the President of the Board of Education and the District Clerk to execute and file with the Office of the Receiver of Taxes, Town of Hempstead, New York, the Certification for the School District Treasurer and banking information for wiring funds.
40. Authorize the Superintendent of Schools to certify payroll for the 2017-2018 school year.
41. Authorize, in the absence of the Superintendent of Schools, the Assistant Superintendent for Finance & Operations to certify payroll for the 2017-2018 school year.
42. Authorize the President of the Board of Education to certify the District annual payroll to the Civil Service Commission.
43. Authorize the Assistant Superintendent for Finance & Operations to serve as the school district purchasing agent.
44. Authorize the Assistant Superintendent for Curriculum and Instruction in the absence of the Assistant Superintendent for Finance & Operations to serve as purchasing agent.
45. Authorize the Board President to sign the contract with BOCES for services for the 2017-2018 school year.
46. Authorize the Board President, Superintendent or Assistant Superintendent for Finance & Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.
47. Authorize, in the absence of the President of the Board of Education, the Vice President of the Board of Education to be the presiding officer of meetings and further authorize the Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.
48. Authorize the attendance at conferences, conventions, and workshops by members of the Board of Education and Superintendent during the 2017-2018 school year.
49. Authorize the Superintendent to approve the attendance at conferences, conventions, and workshops of district employees during the 2017-2018 school year.
50. Authorize the Superintendent to apply for grants during the 2017-2018 school year.
51. Authorize the Following Petty Cash Funds:

East Rockaway High School.....	Doreen Johnson.....	\$100
Centre Avenue School .....	Theresa Garcia .....	\$100
Rhame Avenue School.....	Antonella Keane.....	\$100

Pupil Personnel Services.....	Ellen Blumlein .....	\$100
District Office (Board of Education) ..	Mary Volino.....	\$100
District Clerk (Board of Education)...	Vitina Fazi.....	\$100
Curriculum and Technology .....	Linda Jarmel.....	\$100

52. Authorize the following persons to sign checks:

Debra Muller .....	District Treasurer
Lisa Ruiz .....	Superintendent
TBA or successor .....	President, Board of Education East Rockaway UFSD
Laura Risorto .....	Extra Classroom Activities Central Treasurer

53. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

54. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers Law:

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: Members of the Board of Education, the Superintendent of Schools, the Assistant Superintendent for Finance and Operations, the Director of Pupil Personnel Services, the Assistant Superintendent for Curriculum and Instruction, Director of Technology and Learning Analytics, and the Director of Facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a Member of the Board of Education, the Superintendent of Schools, the Assistant Superintendent for Finance and Operations, the Director of Pupil Personnel Services, the Assistant Superintendent for Curriculum and Instruction, the Director of Technology and Learning Analytics, and the Director of Facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

55. Approve the following Schedule of Fees for facilities use:

Annual Facilities Use Application Fee: .....	\$25
Auditorium .....	\$50/hour
Cafeteria .....	\$35/day

Classroom .....	\$10/day
Gymnasium .....	\$35/day
Custodial Overtime .....	\$45/hour
Field Use .....	\$10/session
Field Use - Groomed.....	\$55/session
Field Use - Groomed & Lined .....	\$100/session

## ACTION AGENDA

56. Approval of Minutes

- a. June 13, 2017, Monthly Meeting
- b. June 20, 2017, Special Meeting

57. Acknowledge Receipt of Financial Reports – May 2017

58. Correspondence – One

59. Hearing of visitors on items in the Agenda

A. Personnel Items

1. Upon the recommendation of the Superintendent, accept the following resignation:
  - a. Kristin Rochford, substitute teacher, effective June 30, 2017
  - b. Thomas Dwyer, junior varsity football coach, effective July 5, 2017
2. Upon the recommendation of the Superintendent, approve the four-year probationary appointment of Brianna Lively to the position of special education teacher, (tenure area: special education; certification status: Initial), effective August 31, 2017, through August 30, 2021, at the MA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2017-2018 school year.
3. Upon the recommendation of the Superintendent, approve the appointment of Alexandra Mendyk to the position of part-time (.6 FTE) science teacher teacher), effective August 31, 2017, through June 30, 2018, at the BA, Step 3 annual salary set forth in the East Rockaway Teachers Association contract for the 2017-2018 school year.
4. Upon the recommendation of the Superintendent, approve the appointment of Jeanne Paige to the position of part-time (.5 FTE) speech/language teacher teacher), effective August 31, 2017, through June 30, 2018, at the MA, Step 6 annual salary set forth in the East Rockaway Teachers Association contract for the 2017-2018 school year.
5. Upon the recommendation of the Superintendent, approve the appointment of Katrina Rossi to the position of short term substitute ENL teacher, effective August 31, 2017, through November 17, 2017, at the per diem salary established by the East Rockaway Board of Education on the Non-Contractual Salary Schedule for the 2017-2018 school year.
6. Upon the recommendation of the Superintendent, approve the four-year probationary appointment of Julia Garvey to the position of teaching assistant, effective August 31, 2017, through August 30, 2021, (tenure area: teaching assistant; certification status: Initial), at the Step 1 annual salary set forth in the East Rockaway Teachers Association contract for teaching assistants for the 2017-2018 school year.
7. Upon the recommendation of the Superintendent, approve the 2017 fall coaching appointments more fully set forth on the 2017-2018 Fall Coaching Schedule at the stipend



salary set forth in the East Rockaway Teachers Association contract for the 2017-2018 school year.

8. Upon the recommendation of the Superintendent, approve the following special education summer school appointment, effective July 5, 2017, through August 15, 2017, at the hourly salary established by the East Rockaway Teachers Association contract for Other Educational Assignments for the 2017-2018 school year:

Jane Faiella ..... Reading Teacher

9. Upon the recommendation of the Superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:

- a. Per Diem Substitute Teachers, effective September 5, 2017

1. Angela Bond
2. Gerry Fedoronko
3. Diane DeSantis
4. Kevin Fuller
5. Dana Stuono
6. Meaghan Pickard
7. Victoria Berman
8. Jenna Leventhal
9. Cristina Artusa
10. Stephanie Lande
11. Elizabeth Freeman
12. Samantha Aizer
13. Brenda S. Arum
14. Christopher Giudice
15. Theresa Hempstead
16. Margaret O'Neill
17. Mark Silver
18. Joseph Todero
19. Katrina Rossi

## B. Other Items

1. Approve the following resolution:

WHEREAS, Section 135.4(c) (7) (ii) (a) (4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physical maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the East Rockaway UFSD Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

2. Approve the Nassau BOCES Department of Regional Schools and Instructional Programs Twilight Alternative High School Program Agreement for student services for the 2017-2018 school year and authorize the Superintendent of Schools to execute the Agreement on behalf of the East Rockaway Board of Education.
3. Approve the Consultant Services Contract with Robert Jarvis, Ph.D., and the East Rockaway Union Free School District for professional development services and authorize the President of the Board of Education to execute the resulting agreement on behalf of the East Rockaway Board of Education.
4. Approve the Athletic Trainer Support Agreement for athletic trainer services for the 2017-2018 school year and authorize the President of the Board of Education to execute the resulting agreement on behalf of the East Rockaway Board of Education.
5. Approve the terms of the Letter of Engagement with Cullen & Danowski, LLP, and the East Rockaway Union Free School District for internal auditing services for the fiscal year ending June 30, 2018, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.
6. Approve the terms and conditions of the proposal with HMB Consultants for child nutrition bid specifications and evaluation of food service management company services for use for the 2017-2018 school year and authorize the President of the Board of Education to execute the resulting contract on behalf of the East Rockaway Board of Education.
7. Approve the terms and conditions of the renewal agreement between Schindler Elevator Corporation and the East Rockaway Union Free School District for elevator repair and maintenance service at Rhame Avenue School for the period July 1, 2017, through June 30, 2022, and authorize the President of the Board of Education to execute the proposal on behalf of the East Rockaway Board of Education.
8. Approve the terms and conditions of the renewal agreement between the Incorporated Village of Lynbrook and the East Rockaway Union Free School District for fuel purchasing, for the period July 1, 2017, through June 30, 2018, and authorize the President of the Board of Education to execute the proposal on behalf of the East Rockaway Board of Education.

9. Approve the following resolution:

BE IT RESOLVED that, in accordance with the provisions of New York State Education Law §3012-c and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the East Rockaway Union Free School District (“District”) hereby certifies the following individuals as qualified lead evaluators:

David Barth	Sherry Ma
James DeTommaso	Lisa J. Ruiz
TJ DiPietro	Thomas Schloen
April Francis	Joseph Spero
Alex Goldberg	Nick Taylor
Laura Guggino-Hastings	Erik Walter
Mona Hecht	James Zervas

The District hereby authorizes the above-listed individuals to conduct and/or complete the annual professional performance reviews of classroom teachers within the District.

The District hereby authorizes Lisa J. Ruiz and Mona Hecht to conduct and/or complete the annual professional performance reviews of building principals within the District.

10. Approve the admission of the following students to attend the East Rockaway Public Schools for the Special Education Summer 2017 Program and authorize the President of the Board of Education to execute the tuition agreements between the Board of Education of East Rockaway UFSD and the Board of Education of the sending school districts:
- a. Port Washington UFSD, No. 10001069
  - b. Island Park UFSD, No. 23072712
11. Approve the consultation services contract with Daniel M. Tramuta, financial aid speaker, and authorize the President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.
12. Accept the following donations:
- a. From the East Rockaway Girls Basketball, a check in the sum of \$138.37 for the East Rockaway Girls Basketball Team
  - b. From East Rockaway Baseball, a check in the sum of \$490.94 for the East Rockaway Boys Basketball Team
  - c. From East Rockaway Boys Baseball, a check in the sum of \$3,907.29, for the East Rockaway Boys Baseball Team
  - d. From East Rockaway Football, a check in the sum of \$5,427.28, for the East Rockaway Football Team
  - e. From Ahold Financial Services, a check in the sum of \$569.49 for the Stop & Shop A+ School Rewards Program for Rhame Avenue School
13. Approve the participation in cooperative bids for:

- a. Athletic equipment reconditioning (LIMCPG)
  - b. Custodial and facilities items – Nassau County Facilities Director Cooperative
  - c. Automotive supplies, materials, parts and services – Garden City UFSD
  - d. Services provided by Nassau BOCES
  - e. Services provided by Suffolk BOCES
  - f. Investigative services
  - g. Educational Data Services, Inc.
14. Approve the contract with Suburban for summer 2017 transportation services and authorize the Superintendent and President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.
15. Approve the extended contract with Nassau BOCES for summer 2017 transportation services and authorize the Superintendent and President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.
16. Approve the contract renewal with Aramark Food Services Management Company for the 2017-2018 school year and authorize the Assistant Superintendent for Finance and Operations and President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.
17. Approve the Curriculum Agreement with AVID (Advancement Via Individual Determination) for the purchase of a skills and support program for middle school and high school students, as well as college readiness, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.
18. Approve the following vendors for the 2017-2018 school year for the services indicated and authorize the President of the Board of Education to execute the resulting service contracts:

Vendor	Service
Hawkins, Delafield and Wood	Bond Counsel
Capital Computers/Harris School Solutions	WinCap Financial Software
Capital Markets Advisors, LLC	Financial Advisory Services
Deans Archer & Co, CPA	Internal Claims Auditor
Dr. James Tolle	Hearing Officer / Superintendent Hearings
Richard Thompson	Hearing Officer / Superintendent Hearings
Richard Addes, D.O.	School Physician
H.M.B. Consultants	Food service consultant
School Aid Specialists	Special Education State Reporting Consultants
LICADD	Employee Assistance Program Drug, Alcohol, Counseling
Cullen & Danowski, LLP	Internal Auditors
JAG Architect	Architect

RCP Consultants, Inc.	Professional Development for NCLB Grant
Nawrocki Smith, LLP	External Auditor
Schindler Elevator	Elevator Repair Service
Village of Lynbrook	Gasoline
Global Compliance Network (GCN)	Dignity Act Training
Nassau BOCES/Syntax	School Website
Dr. Nancy Doda	Professional Development
Ideal Consulting	Professional Development
Winters Bros.	Garbage removal
Keeping Your Books	Accounting Services
IntraLogic Solutions	Intrusion and fire alarm monitoring
Open Systems Metro	Inspection of fire alarm system
Robert Jarvis, Ph.D	Professional development
John Perricone	Professional development
The Balance Between	Professional development
Thinking Maps	Professional development
Dr. Barry McNamara	Professional development
Omni Financial Group	Administrator of 403(b) and 457 plans
NYSIR	School insurance

19. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

<b>Plan Administrator</b>	<b>Contact (if any)</b>	<b>Number</b>	<b>Plan Type</b>
VOYA (ING)	James Davis T. Ben Balkaran	631-755-0832 631-755-0805	403b
Equitable Life Assurance/AXA	Daniel Toepfer	516-312-6629	403b
Legend Service Corporation	Louis Ferrara, Jr.	516-650-3405	403b
Mutual, Inc. Plan Member Services	Jeffrey Spiro Richard Lyons	631-467-2211 x223 & x292	403b
MET Life of CT/Travelers	Peter Samartano	516-6867231	403b
NYS Deferred Compensation	Brandon Herlihy	614-366-2237 800-422-8463	457
Lincoln Investment Planning	Dan Safranick	631-366-2237	403b
Fidelity*			
T. Rowe Price*		800-492-7670	403b
Mutual, Inc.*	Jeffrey Spiro Richard Lyons	631-467-2211 x223 & x292	403b

Foresters Financial Services Inc.	Rory Pinsky	516-338-4888 x130 516-732-5665	403b 457
*Existing employees who have an annuity with one of these plans will continue to have their contributions deducted from their payroll checks and sent to the company. No new participants permitted.			

BE IT RESOLVED, all employees who are eligible, may make contributions to a tax deferred annuity under IRS Code 403B or 457.

20. Declare obsolete for the purpose of disposal and/or recycling, the following:  
a. Band saw

21. Approve the following resolution:

BE IT RESOLVED that the 2018 organizational meeting of the Board of Education will be held on July 10, 2018.

C. Budget Transfers

D. Approve CSE Recommendations

E. Approve CPSE Recommendations

60. Policy Matters

1. For Re-Adoption/Reaffirmance

- a. All Current Policies and Regulations
- b. 5300, Code of Conduct
- c. 6240, Investments
- d. 6700, Purchasing

61. Good and Welfare

- a. Congratulations to Ashley and Denny Donovan on the arrival of their daughter Lily Ann Donovan, born on June 25, 2017
- b. Congratulations to Kirsten and Anthony Miolan on the arrival of their daughter, Eleanor "Ella" Flor Miolan, born on June 30, 2017
- c. Condolences to Kristina Imandt and family on the passing of her sister, Elisa T. Keena

62. Superintendent's Report

63. Privilege of the Floor

64. Board Member Comments

65. Adjournment